

# VENDOR FORM

# Arizona Dragon Boat Festival

March 28-29, 2009 \* Tempe Town Lake



Arizona Dragon Boat Association

**Services:** Our goal for the Dragon Boat Festival is to provide a profitable and enjoyable experience to vendors. We actively promote and market to an ethnically diverse and well-educated customer base. Indicated signage, canopy tent, space, 8' table(s), two chairs as well as volunteer support for unloading, setting-up and dismantling will be provided. Temporary parking close to the exhibit site is reserved for vendor loading and unloading. Security, constant staff patrols, and trash pick-up is included to maintain a well-run, family oriented festival.

**Hours of Operation:** Vendors may start setting up Saturday by 6:00 AM, with completion by 8:00 AM; dismantling begins at 4:00 PM, Sunday.

**Vendor Responsibilities:** Vendor responsibilities include operation and maintenance of the booth. The vendor shall operate the booth for **both days** of the festival. Vendors are expected to comply with all federal, state and local laws, rules and regulations, and shall have all applicable licenses, permits and other required documentation. The vendor must provide proof of liability insurance. Food vendors must meet City and County of Maricopa Health Department and Fire Department requirements and permits. Subletting or booth sharing is not permitted without prior permission from the AZDBA. You **must** have City and State Sales Tax Licenses if you are selling any food or goods. AZDBA assumes no liability for any lost, stolen or damaged property.

**Terms:** Applications and payment are due by **Friday, March 20<sup>th</sup>, 2009**.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Description of organization, goods or services to be sold or distributed (**AZDBA reserves the rights to manage all beverage sales; sale of water and any type of beverages must be approved by AZDBA**):

Please check requirement(s) or enter quantity:

	For-Profit Vendor *	Non-Profit Vendor *		Extras				
10x10 Space (1 table, 2 chairs)	<input type="checkbox"/>	\$100	<input type="checkbox"/>	\$50	<input type="checkbox"/>	Tent (10x10)	\$150	
10x20 Space (1 table, 2 chairs)	<input type="checkbox"/>	\$200	<input type="checkbox"/>	\$100	<input type="checkbox"/>	Tent (10x20)	\$300	
* Prices are for spaces only and do not include a tent.						<input type="checkbox"/>	Tent Sides	\$2 / linear foot
						<input type="checkbox"/>	Electrical	\$75
						<input type="checkbox"/>	Additional 8' Table	\$10 each
						<input type="checkbox"/>	Additional Chair	\$2 each

**Food vendors only:** \$100 clean-up deposit returned after successful walk-through. Please submit a separate check for the deposit.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mail completed application to: AZDBA  
Attn: Festival Vendors  
P.O. Box 1745  
Tempe, Arizona 85280

For additional vendor information, please contact:  
**Doris Vance** at [dorisy1@cox.net](mailto:dorisy1@cox.net) or **(480) 388-5908**  
or visit us online at [www.AZDBA.com](http://www.AZDBA.com)