

VENDOR FORM

Arizona Dragon Boat Festival

March 31st - April 1st, 2012 * Tempe Town Lake



Arizona Dragon Boat Association

Services: Our goal for the Dragon Boat Festival is to provide a profitable and enjoyable experience to vendors. We actively promote and market to an ethnically diverse and well-educated customer base. Temporary parking close to the exhibit site is reserved for vendor loading and unloading. Security, constant staff patrols, and trash pick-up is included to maintain a well-run, family oriented festival.

Hours of Operation: Vendors may set-up on Friday from 5:00-9:00pm or on Saturday from 6:00-8:00 AM. Dismantling may begin at 4:00 PM on Sunday.

Vendor Responsibilities: Vendor responsibilities include operation and maintenance of the booth. The vendor shall operate the booth for **both days** of the festival. Vendors are expected to comply with all federal, state and local laws, rules and regulations, and shall have all applicable licenses, permits and other required documentation. The vendor must provide proof of liability insurance. Food vendors must meet City and County of Maricopa Health Department and Fire Department requirements and permits. Subletting or booth sharing is not permitted without prior permission from the AZDBA. You **must** have City and State Sales Tax Licenses if you are selling any food or goods. AZDBA assumes no liability for any lost, stolen or damaged property.

Janet Henryson
City of Tempe - Tax & License
660 S. Mill Avenue, #105, Tempe, AZ 85281
PHONE: 480.350.8657
E-MAIL: Janet_Henryson@tempe.gov

Maricopa County Environmental Services Department
Environmental Health Division - Special Events Program
1001 N. Central Ave, Suite 300, Phoenix, AZ 85004
PHONE: 602.506.6978 FAX: 602.506.6862
E-MAIL: specialevents@mail.maricopa.gov

Terms: Applications and payment are due by March 12th, 2012.

Name of Organizations: _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

E-mail: _____ Phone: () _____ Fax: () _____

Description of organization, goods, or services to be sold or distributed:

Please check requirement(s) or enter quantity:

	For-Profit Vendor *	Non-Profit Vendor *	Extras
10x10 Space (1 table, 2 chairs)	<input type="checkbox"/> \$150	<input type="checkbox"/> \$50	<input type="checkbox"/> Tent (10'x10') \$200 (incl. sides & electricity)
10x20 Space (1 table, 2 chairs)	<input type="checkbox"/> \$300	<input type="checkbox"/> \$100	<input type="checkbox"/> Tent (10'x20') \$300 (incl. sides & electricity)
* Prices are for spaces only and do not include a tent.			<input type="checkbox"/> Add'l 8' Table \$10 each
Description of Electrical Requirements (i.e. amps, equipment, etc.)			<input type="checkbox"/> Add'l Chair \$5 each
			<input type="checkbox"/> Electricity \$75

Food vendors only: \$100 clean-up deposit returned after successful walk-through. Please submit a separate check for the deposit.

Vendor Signature: _____

Method of Payment (**NON-REFUNDABLE**):

Check made payable to "AZDBA"

PayPal through www.AZDBA.com

Date: _____

AZDBA
Attn: Vendors
P.O. Box 1745, Tempe, Arizona 85280

For additional vendor information, please e-mail Vendors@azdba.com
Or contact Diane Kreckler at (480) 430-2849 or Rita Tamez at (602) 771-3026
Or please visit us online at www.AZDBA.com